



COUNCIL MINUTES

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SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on July 22, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Economic Development & Communications Officer – Sheila McCahon

ALSO PRESENT:

Cara Finn - Director of Economic Development, County of Middlesex
Durk Vanderwerff - Director of Planning, County of Middlesex
Christene Scrimgeour – Scrimgeour & Company CPA Professional Corporation

Members of the public and press

CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:02 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None Declared

ADDITIONS TO THE AGENDA

#2020- 148

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Regular Agenda of Council dated July 22, 2020 be accepted as presented:

By-law for Face Covering/Masking be discussed under New Business

Carried

DELEGATIONS AND PRESENTATIONS

4.1 Draft Financial Statements for 2019

Christene Scrimgeour – Auditor, Scrimgeour & Company CPA Professional Corporation

#2020- 149

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT Council approve the draft financial statements for the year ended December 31, 2019 as presented by Scrimgeour & Company.

Carried

4.2 Community Improvement Plan (CIP) Presentation for Southwest Middlesex

Cara Finn – Director of Economic Development, County of Middlesex

Durk Vanderwerff - Director of Planning, County of Middlesex

#2020-150

Moved by Councillor Sholdice

Seconded by Councillor Cowell

THAT Southwest Middlesex begin the process of engaging stakeholders/consultant services to implement a CIP for Southwest Middlesex at the earliest convenience and make application to

the County of Middlesex for financial support for this endeavor through the Middlesex County Community Improvement Plan Partnership program.

Carried

CONSENT AGENDA

- 5.1 Vouchers in the Amount of \$783,459.98 – June 19 to July 2, 2020
- 5.2 SWM Building Permit Report – June 2020
- 5.3 SWM Council Minutes – July 8, 2020
- 5.4 SWM Special Meeting of Council Minutes – July 15, 2020
- 5.5 Township of Perth South – Letter to Agricorp (Farm Property Tax Rate)
- 5.6 Kingsville letter to Premier & Minister of Finance – Rent Assistance Program
- 5.7 Town of Renfrew Resolution “Investing in Canada Infrastructure Grant Program
- 5.8 Municipality of Grey Highlands – Universal Basic Income Request
- 5.9 City of Oshawa – Covid-19 Relief for Municipalities
- 5.10 Ministry– Land Registration Services (Digital Focus)
- 5.11 Minister Letter – Covid-19 Economic Recovery Act
- 5.12 Ministry Letter – Off Road Vehicle Changes

#2020- 151

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council support the resolution put forward from the Municipality of Grey Highlands regarding the feasibility of Universal Basic Income, and

THAT staff be directed to notify the Municipality of Grey Highlands of its endorsement.

Carried

#2020- 152

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items

5.1 through 5.12 as information, including the approval of the July 8th, 2020 Council minutes and the July 15th, 2020 Special Meeting of Council minutes.

Carried

COMMITTEE OF ADJUSTMENT

- B06-2020 – 11A & 11B Anne Crescent, Glencoe – Zavitz

#2020- 153

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Southwest Middlesex move into Committee of Adjustment to consider planning applications B06-2020 – 11A & 11B Anne Crescent, Glencoe at 8:05 p.m.

Carried

Regular council reconvened at 8:28 p.m.

PUBLIC MEETINGS

None.

STAFF REPORTS

a. Fire

None.

b. Administration

Mayor Mayhew asked Sheila McCahon, Economic Development & Communications Officer to speak to the report on Community Improvement Plans

c.

d. Building

1. **Holding tank for lot #10 Bute Street, Glencoe**

#2020-154

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT report be received as information;

AND THAT a temporary holding tank be permitted for a maximum of 3 years from date of permit issuance on lot #10 Bute Street;

AND THAT an agreement be registered on title for both the disposal of the sanitary sewage and maximum permitted time of 3 years;

AND THAT the owner will submit a retainer of \$15,000.

Carried

e. Finance

None.

f. Facilities and Recreation

None.

g. Public Works

1. **Surface Treatment Tar & Chip Tender Results**

#2020- 155

Moved by Councillor Cowell

Seconded by Councillor McGill

THAT Council approves the pricing as provided by Cornell Construction Limited in the amount of \$139,882.65 (HST Excluded), for the Surface Treatment (Tar & Chip) of Randolph St (Glencoe), Anne Crescent (Glencoe), Victoria Street (Melbourne), Clark Street (Melbourne), Leonard Street (Melbourne), Charles Street (Melbourne), Middlemiss Avenue (Middlemiss) and Pratt Siding Road (Longwoods to north of the Tracks).

AND THAT the CAO-Clerk and Public Works Manager execute the contract with Cornell as provided in the Tender.

Carried

NOTICE OF MOTION

Councillor Vink is expected to move the following:

#2020- 156

Moved by Councillor Vink

Seconded by Councillor Carruthers

WHEREAS numerous inquiries have been made from SWM ratepayers about Service Line Warranties of Canada (SWLC) agreement;

THEREFORE; be it resolved that staff prepare a report on the agreement made between SWLC and SWM.

Defeated
Recess – 9:10 p.m.
Council resumed at 9:16 p.m.

Deputy Mayor Wilkins is now absent from the meeting.

CORRESPONDENCE AND PETITIONS

10.1 Wilton’s Mini Mart (Melbourne) located at 21933 Melbourne Rd is requesting municipal approval, required by the Liquor Control Board of Ontario (LCBO), to open their Convenience Outlet for sale of alcohol on statutory holidays in 2020.

#2020- 157

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT the Council of the Municipality of Southwest Middlesex approves the sale of alcohol at Wilton’s Mini Mart, 21933 Melbourne Rd, on the statutory holiday dates of July 1, 2020; August 3, 2020; September 7, 2020; October 12, 2020 and December 26, 2020.

Carried

UNFINISHED BUSINESS

None

NEW BUSINESS

By-law for Face Covering/Masking

Deputy Mayor Wilkins is now present in the meeting at 9:22 p.m.

#2020-158

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT the By-law 2020/048 paragraph 2(a) (1) as follows: children under twelve years of age; and

THAT By-law No. 2020/048 to impose temporary regulations requiring the wearing of masks or other face coverings within enclosed public spaces; and

That By-law No. 2020/048 be given first, second, third and final readings.

Recorded Vote

Deputy Mayor Wilkins – Yes

Mayor Mayhew – Yes

Councillor McGill – Yes

Councillor Carruthers – Yes

Councillor Cowell – Yes

Councillor Vink – Yes

Councillor Bartlett – Yes

Councillor Sholdice – Yes

Carried

BY-LAWS

2. By-law No. 2020/049

Being a by-law to impose special drainage rates for which money is borrowed under the Tile Drainage Act.

3. By-law No. 2020/050

Being a by-law to appoint Division Registrars for the Municipality of Southwest Middlesex.

4. By-law No. 2020/051

Being a by-law designate Block 15 in Plan 33M-781 as a municipal public highway and to name the highway.

5. By-law No. 2020/052

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 22, 2020).

#2020- 159

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

That By-law No. 2020/049 to By-law No. 2020/052 be given first, second, third and final readings.

Carried

COUNTY COUNCIL AND CONFERENCE UPDATE

None

ANNOUNCEMENTS

None

CLOSED SESSION

#2020- 160

Moved by Councillor McGill

Seconded by Councillor Bartlett

THAT Council go into closed session, at 9:46 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

d) Labour relations or employee negotiations;

Specifically, the matter relates to the following: labour relations or employee negotiations

Carried

#2020- 161

Moved by Councillor Vink

Seconded by Deputy Mayor Wilkins

THAT Council return to open session at 10:00 p.m. and rise and report:

THAT a closed session meeting was held and only closed session items identified were discussed in closed session;

and THAT staff proceed as directed by Council.

Carried

FUTURE MEETINGS (subject to change)

- August 12, 2020
- September 9, 2020
- September 23, 2020

ADJOURNMENT

The Mayor adjourned the meeting at 10:00 p.m.

Mayor

CAO/Clerk